

**ANNEX F**

**FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES**

**I. Purpose**

To describe how fire protection and emergency medical services will be delivered during a disaster situation.

**II. Responsibility**

The Ankeny Fire Department provides fire protection to the City of Ankeny with the assistance of mutual aid departments as required. In the event of a disaster or emergency, the Ankeny Fire Department will also provide emergency medical services.

Lines of Succession

Fire Chief

Deputy Fire Chiefs

Senior Captains

The primary responsibilities of the Ankeny Fire Department are prevention and suppression of fires, rescue services, and response to hazardous materials incidents. The Fire Department personnel will provide protection of life and property, minimize fire damage, release people trapped in structures, vehicles, debris and rubble, and assist post-disaster fire and rescue activities under the control of the EOC, or other services as determined. At the time of a warning alert, the Fire Chief will report to the EOC to prepare for round-the-clock operation and will confer and/or inform the Ankeny City Manager of all developments and necessary actions. The Ankeny Fire Department will operate on 12-hour shifts at the EOC.

The Fire Department's EMS responsibilities are EMS command, patient care, triage, transport and morgue operations.

**III. Personnel**

The Fire Chief will order all paid-on-call (POC) service personnel back to report to their duty stations. The normal POC call-back list will be used whenever possible. It is of the utmost importance that Fire Department personnel report to the fire station as quickly as possible after summoned, or after the situation, in the event communications are out of service.

All personnel shall respond as directed with full protective gear. Specific units may be assigned to areas of responsibility. It is therefore necessary to report to the officer in charge before going into service.

**IV. Officer on Scene**

The officer in charge shall take the following action immediately upon arrival at the incident:

- Assess the situation
- Establish a command structure consistent with departmental IMS policies
- Notify other affected departments and agencies
- Establish a command post with the Ankeny Police Department command personnel to coordinate the overall efforts by responding agencies and all City agencies.
- Direct fire apparatus and ambulances where they are most urgently needed.
- Request mutual aid as needed. Direct their responding units to specific locations or to the command post.
- If the situation warrants, establish a temporary morgue (with Medical Examiner approval). Remove dead to morgue.

**V. Mutual Aid Agreements**

During disaster operations where existing local fire resources are exceeded, assistance will be requested from neighboring communities/community subdivisions/entities in which mutual aid agreements have been established through the Tiered Emergency Assets Management System (TEAMS) in Polk County. TEAMS will be coordinated and dispatched through the Polk County Communications Center. On request, City of Ankeny resources may be sent to assist other jurisdictions within Polk County.

**VI. Administration**

Normal administrative records or utilization of personnel, equipment and materials will be maintained by the Ankeny Fire Department. Accurate record keeping will identify specific needs in the event of a major disaster which can readily be provided to the EOC if necessary.

**VII. Authentication**

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Date

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Ankeny Fire Chief

## **APPENDICES**

Dual Response Roles Plan (Draft Copy)